

# ACCESS STATEMENT

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This access statement does not contain personal opinions as to our suitability for those with access needs, but aims to accurately describe the facilities and services that we offer all our guests/visitors

## Access Statement for Leonardo Hotel Southampton



## Introduction

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We are a city centre hotel and are approximately a 15 minutes' walk into the town centre. We are located adjacent to East Park 15 minutes away from Central railway station with excellent public transport links to trains, buses and we use an environmentally friendly taxi firm. We have 270 spacious rooms over 12 floors. The ground floor has no bedrooms on it, but every floor is accessible by lift. Throughout the hotel, there are accessible for people with all kinds of access needs.

We look forward to welcoming you. If you have any queries or require any assistance, please phone 023 8037 1111 or email [southampton\\_reception@leonardohotels.com](mailto:southampton_reception@leonardohotels.com)

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## Pre-Arrival

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The nearest railway station is central Station and is located approx. a 15 min walk away, access is possible by wheel chair.

We use a local taxi firm who have an accessible taxi service available - there are plenty of vehicles in their fleet and they advise that these are pre-booked in advance to avoid any delays.

All bus routes operate with low floor buses. There are a few older single deck buses still in service without a ramp or a designated wheelchair space, but they are low floor. A few services are not yet wheel chair accessible, so its advised to call customer services on 01202 338 421 to see which journeys will have a wheelchair accessible bus that day.

Bus stops are located at the front and rear of the train station that is around a 2-minute walk away. To take the bus from the town centre to Leonardo Hotel, take the buses which are running to Central Station. The streets in the area surrounding the property are of an even build.

We have menus available in Large Print and are team would be happy to read this if required

Wheelchairs are available with prior notification

## Car Parking and Arrival

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We do not have any onsite parking facilities however; there are local car parking within a 5 minute walk to the hotel Parking is free for accessible customers displaying a valid international Blue Badge.

The car park is well lit and en route to the hotel there is street lighting. There are 15 minutes time period drop off bays opposite the front door, and a dropped kerb nearby

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When entering the building there are automatic doors - these are locked at night 11pm, rest of the time we have a 24 hour manned reception. There are no steps to the main entrance or ramps there is level access throughout.

Upon arrival we can give directions to the car park etc.

If a guest is not able to take their own luggage to the bedroom - we will take it for them.

The opening width of our automatic doors is 91 inches



Main Entrance / Reception / Welcome Area

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The reception is located immediately inside the front doors on the ground floor with no steps.

There is a lift available to all floors from the reception. The ground floor is level.

Pushchairs and wheelchairs can manoeuvre easily around reception, the lobby and bar areas.

There are chairs and sofas available in reception.

The flooring in the lobby and ground floor is Vinyl, in the bar and restaurant the flooring is carpeted with some wooden areas

All areas in reception and the lobby are lit with LED spotlights in the ceilings and we have floor lamps in reception.

Guests can check in at the main reception desk but we could offer a check in another area if requested. There is a lower desk available for people in wheelchairs at the main reception.

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We frequently accommodate show rounds of the property - we advise to pre-book with our duty Manager.

## Bedrooms

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- On 8 floors of the hotel building there are both fully accessible and partly accessible bedrooms. All the beds are lower, bedside units and coffee stations and there are lower rails in the wardrobes.
  - Bedroom doors are marked with the door number on the front - these are not raised in Braille format.
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- All furniture in the bedrooms can be moved around at the guests request and can also be removed.
- The beds in our accessible rooms are doubles and twin
- The space next to the bed for wheelchair users to transfer onto the bed is 70.5 inches.
- The height of the beds to the top of the mattress is 22".
- The clear space under the beds in the accessible rooms is 7".
- The bedroom is lit with LED wall lights and 2 spotlights above the bed. Additional lighting can be requested but is not guaranteed.
- The walls and doors are of a cream colour, with one wall in the bedroom a blue colour, the carpet is striped. There are carpets in the bedroom throughout.
- All bedding is non-feather, non allergenic bedding can be requested but it is not guaranteed.
- Deaf alerter's are provided free of charge from reception, a hearing loop can be hired in if requested in advance.
- Instructions on how to activate subtitles on the TV can be obtained from reception.



## Bathrooms, Shower-rooms and Toilets

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2 fully accessible room have no bath in the bathroom but there is a wet room shower, with a seat attached to the wall. Partly accessible comes with a bath and we provide a step to gain access into the bath.

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All bathrooms are equipped with grab rails in the bathrooms and there is flat access from the bedrooms to the en-suites.

The clear door opening width of the bathroom door is 35".

In fully accessible bathrooms the shower is separate in the partly accessible bathrooms the shower is above the bath.

The height of the WC from floor to seat is 19" and the transfer side when looking at the WC is to the right.

The height of the wash basin 27.5" and there is clear space under the sink.

Support/grab rails are located next to the toilets.

The taps throughout are lever and turn style.

The shower dials are on a turn mechanism only in the partly accessible rooms.

The bathrooms are well lit with wall lights and florescent tubes over the mirrors which are fully encased.

The towels are white.

There are red emergency pull cords located in the bathrooms with re-set boxes for these located inside the bedroom doors and next to the bed.

Our taps in our accessible bathrooms have been embossed with hot and cold tactile markers.

There is a seat height raiser available upon request.

A bathing board is available upon request.

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## Public Areas - Halls, Stairs, Landings, Corridors

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The corridors are well lit with wall lights and spotlights in the ceiling; the corridor width is 58 inches wide.

The flooring on all corridors is carpeted.

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We have three lifts from reception to all floors - these all come with audible announcements (the lift buttons are equipped with braille, and they all have mirrors). The lift announces which floor you are on as the door opens. The refuge areas are located on each corridor stairway with a refuge call point at each one.

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### Public Areas - Lounges, Lobbies

Our lobby/lounge area is located immediately inside the front door with level entry. These are accessed through the main doors which have a clear opening width of 91 inches.

These areas are level throughout with access space between furniture, with a combination of high and low tables, couches and bucket chairs.

These areas are all well-lit with ceiling lights, wall lights and we also have floor lamps.

The flooring is a mixture of marble and carpet.

There are no TV's in the lobby/lounge area - we have 1 TV's in our bar.

Food and drink can be consumed in these areas if requested.

The nearest WC's and accessible WC is located on the same level just past the restaurant on the left-hand side.



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### Restaurant/Dining Room, Bar & Bar area

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The bar and restaurant are located on the ground floor and are level throughout.

There is space for wheelchairs and pushchairs and furniture can be moved if necessary.

The lights in the bar and restaurant are dimmed in the evenings but remain on during the day.

The flooring is carpeted with some wooden areas

We try to accommodate any dietary requests and ask that we be informed in advance.

We will happily provide room service where necessary for a tray charge of £6.00

Both bar and restaurant food will be brought to you when ready, breakfast is a self-service buffet. Assistance is available if necessary.

Staff can read out the menu if required and we also provide on request menus in large print

All of our crockery is white, cutlery silver and the tables do not have cloths on them.

The nearest WC and accessible WC is on the same level just past the restaurant.





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### Public Toilets

The public/accessible WCs are located on the ground floor just past the restaurant. The accessible WC is a unisex toilet, and it is not locked.

There are no ramps or steps to gain access to the toilets.

Both external and internal access doors are 35".

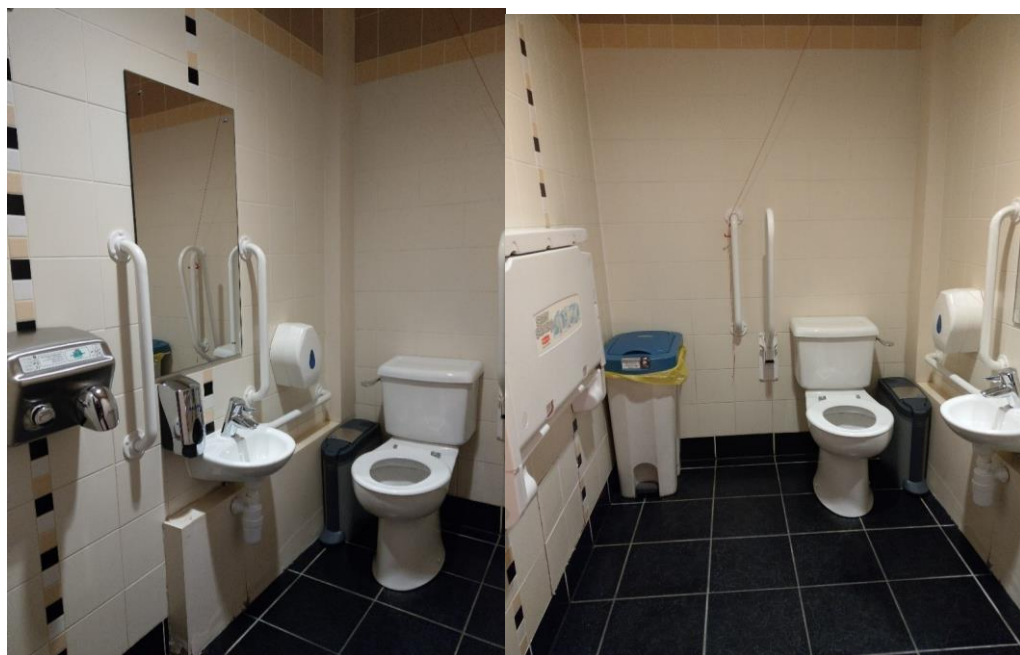
There is clear space for a wheelchair (when facing the WC) to the left-hand side and this is 28".

The height of the WC from floor to seat is 19".

There is a grab rail (when facing the WC) to the left of the toilet.

If guests need assistance, there is a red emergency pull cord in the toilet which is linked to our reception desk.

Our taps in our accessible public toilets are marked with tactile mark to distinguish hot and cold.



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### Conference and Meeting Room

- We have nine meeting rooms in total all located on the 1<sup>st</sup> floor, all are accessible by one of three lifts
- The clear door opening width to the meeting rooms is 57".
- There is level access throughout. The 1<sup>st</sup> floor is suitable for a wheelchair or a pushchair.
- All areas are well lit with spotlights and wall lights.
- Furniture can be moved in the suites and the lobby areas upon request.
- The floor surfaces are all carpeted
- The contact for conference/meeting hire is 0238 057 1245

A hearing loop can be provided if requested in advance.

- There are WC's and accessible WC's located directly outside of the meeting rooms.



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## Additional Information

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As health, comfort and safety are of the utmost importance to us, therefore hotel staff have received disability awareness training. Please do contact our Front Office Manager if there is something that needs our attention. We will endeavour to ensure that your individual needs are met wherever reasonably possible.

Advice about evacuation should you need assistance (in the unlikely event of an emergency) should be discussed directly with the hotel.

### **Personal Emergency Evacuation Plan (PEEP)**

We understand that many disabled people will be able to leave the building unaided; however, some may require assistance. Therefore, we would like to offer you the opportunity to have a Personal Emergency Evacuation Plan (PEEP) to ensure that you can leave the building safely in the event of an emergency. The plan will explain what options you wish to take in the event of a fire evacuation. The plan will also state who is designated to assist you in our evacuation should you require this.

- We welcome assistance dogs and would provide a water bowl.
- LED lighting is used throughout the entire building.
- The signage used in the hotel is of a medium font on a grey/silver background - pictograms are not used.
- The local hospital is Southampton General, located on Tremora Road
- There is free WIFI at the hotel.
- All of our staff receive regular training that includes disability awareness training.

Each floor contains a refuge point in case of an emergency evacuation. If you have specific access requirements with regards to evacuating during an emergency evacuation please make this known to reception. Should the fire alarm sound during your stay you will need to evacuate the building by using the nearest emergency exit stairwell nearest to your bedroom. The meeting point is at the side of the hotel

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## ACCESS STATEMENT

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Contact Information	Leonardo Hotel Southampton
Address	1 Charlotte Place Southampton SO14 OTB
Telephone:	023 8037 1111 Option 5 for reception
Email:	<a href="mailto:Southampton_reception@leonardohotels.com">Southampton_reception@leonardohotels.com</a>
Website:	<a href="https://www.leonardohotels.co.uk/hotels/southampton/">https://www.leonardohotels.co.uk/hotels/southampton/</a>
Grid Reference:	Longitude 1.403'W      Latitude 50.9106'N
Hours Of Operation:	Open all year
Local Carers:	Able to provide details of people who volunteer for caring duties.
Local Equipment Hire:	Southampton Shop ability 0238 063 1263
Local Accessible Taxi:	Radio Taxi 023 8066 6666- must be pre-booked in advance
Local Public Transport:	Southampton City Council 023 8083 3000

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